

VILLAGE OF BROOKLYN

February 13, 2012

The Village Board meeting was called to order on February 13, 2012 at 6:30 pm by President Walsten. Trustees present were Steve Lust, Mark Bruner, Todd Klahn, Jessica Hawkey, Dorothy Frandy, Dean Van Den Eng. Others present were Clerk Strause, Police Chief Barger, Public Works Director Langer, and Rachel Brickner.

Public Comments: none submitted.

January 9, 2012 minutes were approved upon motion by Trustee Van Den Eng, second Frandy, carried.

Oregon Area Senior Center outreach worker, Rachel Brickner, gave an update on the Senior Center. She will submit a column each month for the village newsletter to make everyone aware of their services and activities. The goal of the Senior Center is to assist people in order to allow them to stay as long as possible in their homes, matching them up to the services they need. Also for every family member that has a senior in their home, Brickner wants to get the word out to the area of the services they offer. Questioned about the Village's contract with the center, she stated any financial concerns need to be addressed with the Village of Oregon, Towns of Rutland and Oregon who share expenses in the center. The Village would need to notify the other jurisdictions by July if they no longer wish to share services in this joint effort. Programs between the senior center and the recreation committee could compliment each other.

President Walsten reported her attendance at the Jan 25 DCCVA meeting. The DaneCom agreement is being challenged by a village and three towns saying because all the agreements had not been turned in by Dec 22, the entire agreement is null and void. This challenge is being viewed as a delay tactic by the municipalities that are opposing DaneCom. At the League of Municipalities Board meeting, proposed legislation on a wetlands bill was discussed; that bill may have impact on any commercial development on the east side of the Village. A bill to prevent municipalities from taking delinquent utility charges to the landlord's tax bill is still alive. A bill is back on the table which will allow Judges by ordinance to hand down a sentence that involves contributing to crime prevention organizations. Walsten stated she will be attending Ehlers Financial Seminar this week at Wisconsin Dells. Walsten met with Lori Bastean, CDBG Director for Dane County, on 2/6. CDBG applications are due Feb 23 at which time there will be a hearing. Funding could include infrastructure for commercial development/business park. Walsten reported on her green initiatives for 2012, which were a part of her campaign platform, i.e., rehabilitate the woodland by the cemetery, create sustainability advisory committee and tree board, write energy conservation plan, etc.

Clerk Strause reported on the Feb 21st Spring Primary that is next week. Special Registration Deputy training was held last week and thirty-three individuals were certified by Strause; election board training will be conducted this week. Proposed rules that have not been adopted by the Legislature yet but are ordered to be implemented for the 2/21 election regarding provisional voting and municipal board of canvass was discussed. More changes in election laws will create more work, take more time before an official count is completed, and cost more money for all municipalities.

PUBLIC WORKS: Mt. Hope Cemetery mowing proposals were presented for one, two, and three years. Cutting Edge is the least costly at \$250 per mowing for each of the three years. Trustee Klahn moved, second Van Den Eng, carried to approve a three year quote from Cutting Edge. Liability insurance required is one million. Walsten stated that local residents could bid if the cost for liability insurance could be reduced. Two quotes for **street sweeping** were presented. Sweeping is done three times a year. Kleen Pavement has done our streets in the past but would not give a three year price. Bruner moved, second Van Den Eng, carried to award CC Johnson a three year contract at \$997.50 for 2012, \$1050 for both 2013 and 2014. Two quotations were received for **lift station cleaning**. Trustee Bruner moved, second Van Den Eng, carried to award McCann's Sewer and Drain the contract at \$1230 per cleaning. Langer reported on the **dual trunk radio** memo and e-mail from Statewide Communications Interoperability Manager, David Spenner. Brooklyn Fire Dept would like to see PWs with dual trunking to continue emergency communication

capabilities. Public Works Committee's recommendation is to purchase radios for the department. The cost is \$11,525.50 with money coming from last year's budget. The narrow band deadline is 1-1-2013 for changeover. Walsten asked at a DCCVA meeting if this is the time to purchase radios or will it save to purchase later, and are they going to work as changes are still being made to the system. The President of DCCVA reported there is no issue on compatibility with the final system as police, and fire have been buying radios for the last several years to be ready for the new system. If there is a discount being offered now there might be no advantage in waiting. If demand was such, it is possible the radio price could go up. PW needs five hand held radios. Trustee Bruner moved, second Klahn, carried to approve the **purchase of radios** from Gen Com for \$11,525.50. Another line item will be added to the RFQ for the **tree inventory and management plan for 2012** to include the forest area at Mt Hope Cemetery. Jeff Roe, DNR forester, wants to approve the RFQ before it is sent out. **Teddy St special assessments** for 40' of curb and gutter work were discussed. There are five properties that need c&g replacement, one is a Village intersection. Trustee Bruner move, second Van Den Eng, carried to move forward with the special assessment process. **General Engineering's donation of \$1250 for a new railing** at the south side double doors of the Community Building which will match the other new railing just installed was notably accepted per motion by Trustee Klahn, second Frandy, carried. The **Legion Park scoreboard, donated by Pellitteri**, will be installed in the next two weeks. There will be a photo op organized with a ribbon cutting ceremony with ball teams and a representative from Pellitteri to dedicate the scoreboard to be scheduled at a later time. **American Legion has requested to install a plaque** at the Community Building with area veteran's names on it. Board requested to review a draft design of the plaque. Location of the Legion's donated glass display case was discussed. Their plan to build a new display case was halted because of the cost. The existing glass case has greater depth than expected and does not have safety glass in it. Langer thanked the Board and employees for the plant and cards upon a family member's passing. Public Works will be sending out a letter to business owners regarding **cross connection inspection and enforcement**. This letter is required by statute but it has recently been discovered that this requirement has never been enforced in the Village before. Only those entities that use more than the average residential user will receive the letter.

Unfinished Business: Walsten presented the **2012 Mission and Goals** as presented by each committee. Trustee Van Den Eng moved, second Klahn, carried to approve. The final draft of the **Union Bank & Trust lease** was presented with attorney approval. The lease is to begin April 16th, 2012. Item #3 still has the date of January 1st to start. Trustee Frandy moved, second Klahn, carried to accept the lease changing the January 1st date to April 16th. Trustee Bruner voted Nay. Work should begin on signage for the Village Hall. Where Board meetings will be held and use of the current Clerk's office and storage will be discussed at the March meeting. **Draft concealed carry ordinance** will be reviewed by the ordinance committee. Walsten contacted Judge Ziegler of Belleville to discuss possibility of Brooklyn/Belleville **combined court services until next judicial election**. Judge Ziegler is retiring this year and did not feel he could speak for the new judge. Walsten will continue to discuss with Belleville Village President. Stoughton Court system will also be contacted. DOT lawyers have not responded yet on the approval of **the joint agreement between the Village and Town of Rutland on the flood remediation drainage system for Hwy 14/92**.

Consent Agenda: Frandy moved, second Van Den Eng, carried to approve items #1 & 2 of the consent agenda to pay all bills as presented and approve a temporary **Class B license for Brooklyn SnoHornets Snowmobile Club for March 24-25, 2012**, for their annual dance. Bruner moved, second Klahn, carried to approve adding Jessica Hawkey and Pat Hawkey to the **2012-2013 Election Board**. Trustee Hawkey abstained.

Committee reports: Safety - Chief Barger presented his cost of \$6415.20 for updating radios to be DaneCom compliant. There is no money left in the 2011 budget for this cost. Taking the money from squad outlay in order to have the radios timely with the new communication system was discussed. Trustee Van Den Eng moved, second Frandy, carried to **purchase the radios for \$6415.20** from Baycom with funds to be taken from the squad outlay account. Trustee Bruner voted Nay stating he agreed with purchasing the radios but not to be paid with squad car outlay funds. Barger reported on the part time officer hiring status, traffic statistics, still working on employee

evaluations, training consortium progressing, 2011 use of force report finished, 2011 traffic enforcement stats completed, received approval on the WISDOT grant and has ordered a new radar, currently conducting research on possible Emergency Operation Center grant funds. Calls for service have increased so far this year.

Planning & Zoning: Chapter 7 of the Comp Plan was written by the EDC committee at their last meeting and will be incorporated into plan. Chapter 48, Zoning Code is still being revised. An estimated cost from **General Engineering to complete the revision of the Comp Plan not to exceed \$2680** was presented. Frandy moved, second Van Den Eng, carried to approve \$2680. Trustees Hawkey and Lust voted Nay. Trustee BRUNER abstained. **Ordinance** continues to work on Chapter 2 which is almost done. Recycling committee will be an established committee rather than an Ad Hoc committee. Concealed Carry Ordinance will be worked on. No report for Fire/EMS. **EDC**-Chapter 7 has been revised. The committee rejected the exterior lighting models presented. One recommendation was to look into LED because of the number of hours of use every night would save dollars. Wayfarer signage was approved to go forward.

Recreation: Trustee Frandy stated she had a meeting with Dan Dean, a local resident, who would donate his labor to put on the July 4th fireworks show. All money raised would then be able to go toward fireworks. He is a licensed pyrotechnician and a member of the local fire department. Van Den Eng moved, second Klahn, carried to accept Dan Dean's proposal for fireworks, not to exceed \$2500, with a copy of his license and liability insurance to be given to the Clerk. Mr. Dean has met with Public Works and felt it was not a good idea to use the area west of the WWTP for set off fireworks because of the roofing type on the buildings at this location that could be damaged if the wind would blow sparks onto the roof of near by WWTP buildings.

Emergency Management committee will be meeting Wed. morning.

Personnel: At 8:39 p.m., Trustee Bruner moved, second Klahn, carried to **convene to closed session pursuant to WI Stats 19.85 (1)(c) to deliberate compensation for Leif Spilde**, Utilities Superintendent/Emergency Management Director. It is estimated the Board will reconvene at 9 p.m.

Trustee Frandy moved, second Klahn, carried to **reconvene to open session** at 8:56 p.m. Trustee Van Den Eng moved, second Bruner, carried to **increase Leif Spilde's wage to \$24 per hr.**

Trustee Bruner moved, second Klahn, carried to adjourn at 9 p.m.

Carol A. Strause, Clerk-Treas.