

Brooklyn Village Board Meeting Minutes September 12, 2016

The September 12, 2016 Village Board meeting of the Village of Brooklyn was called to order at 6:30 p.m. at the Village Hall by President Pat Hawkey. Trustees present were Bruce Crubaugh, Heather Kirkpatrick and Sue McCallum. Russell Cazier joined by telephone at 7 p.m. Trustees Kyle Smith and Todd Klahn were absent. Others present were Mark Langer, Chief Barger, Kevin Visel from Lighthouse Commercial Real Estate, John Beetham, Willy Beetham, Kent Yan, Erin Shambrook, Dan Marshall, John Marks, and Clerk-Treasurer Linda Kuhlman. All stood for the Pledge of Allegiance.

President Hawkey introduced herself, and trustees introduced themselves.

Capital City Culverts Corp. represented by John Beetham, Willy Beetham and their broker, Kent Yan, handed out information on their site plan and building plans for their proposed building in the Brooklyn Business Park. They still have to get erosion/drainage plan. They are here to get feedback on their plans and get other suggestions that will help them get state approval and village approval. They stated the parking lot will actually be on the south side and the building will be closer to the lot line and they will have a bigger/wider driveway than is on the plans. They are planning on a six-foot fence at the rear of the property that will extend a quarter of the way up the sides of the property as well. Kirkpatrick suggested they contact the zoning administrator. Hawkey also suggested talking with the building inspector to get information. McCallum stated she saw no problem and plans look good, fence looks good. She did indicate they should get a plan for signage on building. Hawkey stated when they have information, to call and we will schedule for a Planning & Zoning meeting. Kirkpatrick said Planning & Zoning will meet, review plans, ask questions. She encouraged them to have their architect come to meeting. Hawkey and Kirkpatrick told them they're on the right track.

Dan Marshall spoke about the progress of remodeling the old Kounty Korner at 108 Hotel Street. They have looked into the possibility of connecting 106 and 108 Hotel Street properties in order to put an ADA bathroom in 106 Hotel and have a dining area in front. They're purchasing the building next door and talking about connecting the plumbing to both buildings into one area. They wanted to get the board's reaction. Erin Shambrook spoke about needing more space to make their place bigger in order to have a venue for the village. They spoke with Robert Roth, zoning administrator, who told them to get plans and drawings together. Hawkey said they should talk to Roth and the building inspector, get their plans together and call when ready to set up a Planning & Zoning meeting. Dan Marshall said he wanted to put the information in front of the board first to see if it's something the board would consider. McCallum said she has no problem as long as the zoning administrator okays it. Board thanked them for coming.

Hawkey made a motion to approve the Village Board minutes of 8-22 and 8-25. McCallum stated she was not at the 8-22 minutes. **Hawkey made a motion to table the minutes for 8-22 and to approve the minutes of 8-25.** Kirkpatrick seconded. Motion carried.

President's report – Labor Day event, lots of people in Village, happy to see the turnout. Sno Hornets did an excellent job controlling crowd and it came off very well; hopefully there will be an opportunity to grow the event.

Clerk-Treasurer's Report – Robert Anderson worker's comp claim update; hearing on September 14 has been postponed. The judge said there wasn't enough medical support for claim. Judge has given him 60 days to provide supporting documents.

Public Works Report – Siren rings if tornado and no problem with emergencies. The 6:00 p.m. siren is not currently working. Mark Langer said they don't have an estimate yet, but they do have two bills for \$185 and \$278 for service to fix to what's working now. **Kirkpatrick made a motion to ask Leif Spilde to get an estimate on the cost to fix and the board will review at budget time.** Hawkey seconded. Motion carried.

Langer spoke about the lawn mower trade. Several years ago started trading lawn mower off and amount was put into the budget for \$1,500. Have two prices – place from last year is \$1,430 to trade and Middleton Power is \$2,220.78. His recommendation is to do the same as last year and get it from Mid-State. **McCallum made a motion to approve the Skag lawn mower trade with Mid-State out of Janesville for \$1,430.** Crubaugh seconded. Motion carried. Langer also mentioned they had a couple repairs done by Middleton Power, so bills will be coming through from them.

Langer told the board about a tree removal at Lincoln & N. Rutland. The tree is almost to the pond but hangs over the house on the corner. It's a 70-foot tall Silver Maple, about 40-foot across. The owner and Village would like to take it down. It's on the property line, not all village and not all resident. Got four prices ranging from \$2,675 to \$4,900 to take it down and grind stump. The Village will dirt it and seed and owner will water it and get it to grow. The cost will be \$1,337.50 each and the owner wrote a letter to confirm they will pay for half. Langer said money is in the budget. Hawkey said there is a clarification that nothing else will be put there; no replanting in that area. **Hawkey made a motion to remove tree at a price not to exceed \$2,675 with half being paid by property owner at 300 N. Rutland.** McCallum seconded. Motion carried. Langer said he will have the same company take down some limbs also, so there will be an additional bill from same company.

Dumpster, September 30 through October 2. Langer said they can find no one who will work the dumpster for the amount Village is paying. He is suggesting to keep the same gentleman from last spring, increase his wage from \$8.00 to \$8.50. Hawkey mentioned people having issues with Dumpster Days in the spring, crawling in dumpster and taking things out. Langer will talk to person about rules and have him do it for the three days and discuss it more this winter budgetwise and see if we can get someone else for spring, and follow up with asking at the school. Suggestion was getting additional help because it gets busy. **Hawkey made a motion to keep same person and give him a raise to \$8.50.** Kirkpatrick seconded. Motion carried.

Leif Spilde will be attending the Wastewater Operators Association meeting in Lacrosse October 12-14, costing about \$438. Hawkey asked if it's a yearly meeting. Langer stated Public Works doesn't attend every year, same with the water meeting. It depends on what is needed for credits and what's on the agenda, but with all the phosphorous issues now, this will be a good one to go to. **Hawkey made a motion to have Leif Spilde attend the Wastewater Operators Association meeting October 12-14.** Kirkpatrick seconded. Motion carried.

Utility and Public Works report – Hawkey asked if anyone went to visit the phosphorous place in Fond du Lac. Langer said yes, and there's possibility that something will help us, but it's his understanding it won't take everything out and also it doesn't sound like it works really well in cold water. Troy from Strand can be here at the October meeting and give a report on what he and Leif saw in Fond du Lac and

see if we want to put something in budget for it. There's a test pilot they can probably try to run in February. Fond du Lac is running through a company called Clearas Water. Hawkey said that Troy, the engineer, and Leif went last month. McCallum brought an article from the paper regarding University students doing research and she wondered if we would want to see if it's possible to get some group from University on the phosphorous issue. She will forward to Langer and it can be discussed at next meeting.

Langer reported they received skid steer trade, was \$0. They lost the Oregon Correctional worker on August 23rd, so employees are trying to keep up on mowing and weed whipping. Oregon Correctional doesn't think they'll have a regular person for us for the rest of the year, but may have someone here and there. Lincoln Street sump was pumped twice due to rain. Hawkey asked about the Community Building roof. Langer said the company has completed one side and still has to do north side but acted hesitant to want to complete it but didn't say he wouldn't. The person said he has to get some other work done first. Still has shingles up on roof. South side is done and Village approved two different quotes – one for each side.

Cemetery brush yard waste update – pile is getting large. There's money in the budget to chip it. Every year \$1,500 is put in and every two years they chip it. They chipped it last year, but may not wait until next year to do it again. Some wind/storm damage but not a lot; just seems like there's a lot of brush this year, and some people bring it in themselves, which is fine. They have a sign for no contractors, but may write a policy on contractors not dumping. He said it's monitored with cameras, so if they have concerns, the police have been helpful. They've had a lot of non-residents bring things in in the last two years, and the police have helped a lot with that.

Graffiti on Legion Park bathroom -- Labor Day weekend there were some things written in Sharpie and it was cleaned up. North Kerch Street issues – Langer said new service is on back of panel for 3-phase and Power & Light has been there several times. It appears wires are hooked up at the top and down to socket and they'll try to start putting pumps in tomorrow. Looks like one 3-phase pump can be put in while one single phase is running, so might not be down or have to do anything special. McCallum asked about Emergency Management, item No. 3. Hawkey stated it was a letter from Leif. McCallum stated she did not have a copy. Hawkey said she'd be sent one.

Discussion on trees along Highway 92 – Langer reported that the tree at 222 Church Street has been cut down and the stump treated with root killer and might be able to get someone to grind stump. Hawkey mentioned there are fruit trees down Highway 92. McCallum said she had a plan and she will look for the plan. Didn't know any bore fruit. Hawkey reported it's been a mess to clean up and there's a problem with bees. She said it falls on Public Works to clean up. Hawkey asked if homeowners requested trees. McCallum said homeowners were not allowed to request. Hawkey suggested contacting homeowners and the board should discuss options. Langer said he will look into it more this winter.

Safety Report -- \$1,000 WI DOT equipment grant and Powerflares. Chief Barger said it's 100 percent payback on \$1,000 worth of equipment. They're working on a list of what it can be used for. They'll pay for it and then get reimbursed.

Circuit Court report – Chief Barger wrote a memo, Current Traffic Citation Process that was distributed to board. Discussion was held about the process. Chief Barger said Dane County is electronic and Green County is not and they have to do manual work to get citations issued. Barger wants to go to two

separate courts – Green and Dane. Criminal traffic can't go to Green County. Hawkey said the board in a prior meeting authorized to send everything to Green and were told they could; now, police department is asking to waive that and allow citations to go to Dane County. Kirkpatrick asked what the costs will be, access for citizens; she needs more information and is not prepared to make a decision today. Chief Barger stated he would go to the different courts every other month and also the Chief can check his in-tray at Dane County, so it will be less work involved if go to both. Kirkpatrick would like more information on costs, count of citations in each county, statistics. Kirkpatrick said this is a theoretical conversation without more information. She can't understand what the overall impact will be without additional information. Kirkpatrick said Green County is more flexible and less busy than Dane County. Hawkey asked if she got a citation in Dane County, would it cost more than a citation in Green County. Kirkpatrick and Chief Barger agreed. Crubaugh stated citations are inconvenient any way you look at it. Crubaugh said in his opinion, whichever county the ticket is written in, it should go to that county. It makes it more efficient. He said he thinks eventually Green County will have to cave in to all other electronic pressures and have to conform, because state and everyone going with TraCS. It's becoming more information driven and wanting to collect more data and eventually Green County will have to conform. Kirkpatrick stated we're not only municipality to straddle two counties, Belleville, for example; what do they do when it comes to the TraCS issue, how do they resolve it. Chief said they go to separate counties, but they have a municipal court to streamline process. Kirkpatrick asked in terms of how long this might be an issue for us, and if we have our own municipal court, will this be a non-issue. Chief said it's a moot point and fines go down drastically on both sides of the fence. Crubaugh stated you can write your own tickets and don't have high court fees. Chief said if stay with Green County, citations will stay low on Dane County side because of extra work involved. **Crubaugh made a motion to split the courts, Dane County and Green County.** McCallum seconded. Motion carried, Kirkpatrick opposed.

Swearing in new officer will be put on agenda. Labor Day had some issues.

Hawkey stated monthly financial reports were handed out; any questions. **Hawkey made a motion to approve bills as presented with change in amount for Dane County Treasurer for dog licenses.** Kirkpatrick seconded. Motion carried, McCallum abstained. McCallum said she doesn't have time to review bills at meeting. Discussion on how to review bills in future and item will be put on agenda.

McCallum made a motion to approve Resolution 2016-07 Authorizing Resolution – Urban Forestry Grant. Kirkpatrick seconded. It's a continual grant we apply for, cost-sharing grant with WI DNR. Motion carried.

Community Building rental policy – brought to board's attention last meeting by Cindy Jazdzewski requesting if they have alcohol on premises, should have security guard or two on premises. Current policy says security guard must be present if alcohol is served with over 200 people in attendance. Discussion regarding what happened at last community building rental. McCallum asked if police were on staff that night. Hawkey said no. McCallum said will have to do something about that and schedule people. Chief Barger said they're aware now of when building is rented. Hawkey suggested availability of fencing between building and resident, if possible. McCallum asked if it's possible to write a citation for violation of policy. Chief Barger said they would have to figure out who did it. Discussion on issues from last rental. Chief Barger recommended 50 people or over need a security officer. Discussion on how many security officers to put into policy. **Hawkey made a motion to change policy to read, "At least one security officer is required if alcohol is served on the premises with 50 people in attendance at any time or two security officers with 100 or more persons in attendance at any time; additional**

officers if event is over 200 people.” Crubaugh seconded. Motion carried. Hawkey requested Clerk Kuhlman contact Cindy Jazdzewski with board’s decision.

Hawkey made a motion to move chicken ordinance forward to next board meeting. Kirkpatrick seconded. Motion carried.

Hawkey made a motion at 7:46 p.m. to convene to closed session pursuant to Wis Stats 19.85 (1)(c) considering employee performance data and Wis Stats 19.85 (1)(e) to deliberate or negotiate the possible sale of public properties and to deliberate or negotiate a contract. Kirkpatrick seconded. AYES – McCallum, Crubaugh, Cazier, Kirkpatrick, Hawkey. NAY – none. Motion carried. Cazier disconnected for closed session.

Hawkey made a motion to reconvene to open session at 9:21 p.m. Kirkpatrick seconded. AYES – McCallum, Crubaugh, Kirkpatrick, Hawkey. NAY – none. Motion carried.

Hawkey made a motion to approve Amended Offer to Purchase for approximately 1.5 acres of the Brooklyn Business Complex immediately south of Greg Stahl’s property. Kirkpatrick seconded. Motion carried.

Hawkey made a motion to approve Counteroffer for SW corner of the Brooklyn Business Park as reviewed and modified. Kirkpatrick seconded. Motion carried.

Hawkey made a motion to approve the Amended Counteroffer 5 for approximately 4.86 acres East Side of Prosperity Drive. Kirkpatrick seconded. Motion carried.

Hawkey made a motion to approve the village attorney to distribute the approved Fire/EMS letter to the addressees with the addition of the Fire/EMS District Secretary-Treasurer. Kirkpatrick seconded. Motion carried.

Hawkey made a motion to adjourn. Kirkpatrick seconded. Motion carried.

Adjourned at 9:22 p.m.

Linda Kuhlman
Clerk-Treasurer