

Brooklyn Village Board Meeting Minutes September 26, 2016

The September 26, 2016 Village Board meeting of the Village of Brooklyn was called to order at 6:30 p.m. at the Village Hall by President Pat Hawkey. Trustees present were Sue McCallum, Kyle Smith, Todd Klahn and Russell Cazier arrived during closed session. Trustees Bruce Crubaugh and Heather Kirkpatrick were absent. Others present were Clerk-Treasurer Linda Kuhlman. All stood for the Pledge of Allegiance.

There were no Public Comments.

Klahn made a motion to approve the 8-22-16 board minutes. Hawkey seconded. McCallum abstained. Motion passed. Minutes of 9-12-16 were moved to the next meeting.

President's report – Senior Center budget meeting is Wednesday, September 28. They expect someone to show up from the Village. Hawkey and McCallum will attend. Village received a thank you from G4C group. They had a charity event in Legion Park. Village received an invitation from Oregon School District regarding a municipal officials meeting October 6 at Oregon Bank of Cross Plains at 8:00 a.m. for matters affecting the school referendum. Received a notice from Oregon Youth Center requesting a donation of \$3000 again next year. All board members received a copy of a news release on funding of roads and bridges from Governor Walker's office. All board members received a copy of an article from Wisconsin State Journal that McCallum had on student research at the UW and how it might help with phosphorous issue research. Hawkey explained the article is in reference to the 2020 Forward initiative of the state.

Clerk's report – Computer Know How will set up the email archiving this month. There is a Brooklyn Area Chamber of Commerce meeting on Wednesday, September 28, and they will have an active shooter presentation by the Dane County Sheriff's Department. Any joint municipal court fines that are still owing since disbanding the court will be sent to the State Debt Collection program beginning November 1. We have a total outstanding of approximately \$7,500, covering 27 individuals.

Klahn made a motion to accept Resolution 2016-08, Authorization for Recycling Grant Representative. Smith seconded. Clerk-Treasurer Kuhlman explained this is for filling out and signing the recycling grant paperwork. Motion passed.

Smith made a motion to approve an Operator's License for Alta Lemke. Klahn seconded. Motion passed.

Assessor RFPs were received from Accurate Appraisal, Gardiner Appraisal Service and the current assessor Paul Musser. McCallum stated Accurate has a larger staff, and she would like to pick middle of the road cost of Accurate. Smith had a concern with only one person for this

area, what happens if not available. **Klahn made a motion to approve Accurate Appraisal as our maintenance appraisal unit.** McCallum seconded. Smith opposed, motion passed.

Sending a letter to Klondike Farms ending the lease with the Village in business park was discussed. It was decided to include contact information for new owners once closings have occurred. **McCallum made a motion to send letter to Klondike Farms.** Smith seconded. Klahn abstained, motion carried.

Village Board Meeting procedures were discussed. McCallum had sent an email regarding the current process of reviewing bills. McCallum stated currently the board comes to meetings twice a month and trustees are going through bills as meeting is being conducted. She suggested setting up a rotating schedule of trustees to review bills. Klahn said if there is a question, he pulls out the bills and asks for clarification. There was discussion on assigning someone versus volunteering. Klahn suggested asking for a volunteer at end of meeting to come in early to next meeting and review bills. Hawkey then reminded everyone that budget meetings will be happening over the next few meetings and when a schedule is set, all members need to be present. Discussion also on committee meetings versus two board meetings per month. Discussion regarding committees having more opportunity to do research on issues before coming to the board and committees can discuss issues more thoroughly and then bring recommendations to board. Also discussion on items that need to come before board and not just committees so board gets a full understanding. McCallum feels rushed in board meetings with so many things on the agenda. Klahn likes every two week board meetings for his schedule, and if something needs more information, it can be postponed. McCallum doesn't feel it's the best way. McCallum also would like more reporting from the Recreation Committee. She would like to see more information from them on their activities.

Hawkey reported she received an email from Greg Stahl regarding hours for construction, which is Ordinance 20-13. Village received a complaint regarding his doing construction in the business park on Sundays and police department informed him he couldn't do construction on Sundays. Crubaugh asked to have item on agenda. Hawkey requested and received clarification on ordinance from attorney, and attorney stated the ordinance reads construction is allowed on Sundays from 7 a.m. to 9 p.m. McCallum stated she would have read it like police did but sees attorney's viewpoint, and obviously, police interpreted it differently. McCallum said it would be nice if had ordinance interpreted and gone back to complainant and explained. Klahn feels police department should talk about it with both parties before giving a hard-nosed answer to one party. Hawkey suggested putting out a statement to residents in the area of the business park when all lots have been sold stating that work will be going on for the next two years and it will be loud and dusty. Hawkey said clerk's office will come up with a letter and bring it back to the next board meeting.

Smith had a question regarding the invoice for The Shoe Box and if we pay for boots for everyone. Hawkey said footwear is part of the uniforms. **Smith made a motion to approve the bills as presented.** Seconded by Hawkey. Motion carried.

Chicken ordinance was discussed. Hawkey said right now there's an application and an ordinance. She would prefer to see all in one. She doesn't know why we need an annual license when they have to be registered with the state when purchased. McCallum suggested making it a biennial license to protect neighbors around someone with chickens. Hawkey said as of now, there are chickens in the village and they're walking around and it's not enforced. McCallum said if didn't get a permit and there's a complaint, Village can say here's the regulations, you have 60 days to comply, because with a Village Ordinance you can enforce. She suggested a \$10 initial fee and \$50 inspector fee and then biennial. Klahn said doesn't care if it's inspected. Klahn suggested tabling issue until next meeting when more trustees can put in their input. He doesn't want to get rid of ordinance, just fees and inspection. Smith confirmed ordinance will stay. **Hawkey made a motion to move chicken ordinance to next meeting.** Smith seconded. Motion carried.

Hawkey made a motion at 7:35 p.m. to convene to closed session pursuant to Wis Stats 19.85(1)(c) considering employment, promotion, compensation or performance evaluation date of any public employee. Klahn seconded. AYES – Smith, McCallum, Klahn, Hawkey. NAY - none. Motion carried.

Hawkey made a motion to reconvene to open session at 9:20 p.m. Klahn seconded. AYES – Smith, McCallum, Klahn, Hawkey. NAY – none. Motion carried.

Hawkey made a motion to adjourn at 9:20 p.m. Klahn seconded. Motion carried.

Linda Kuhlman
Clerk-Treasurer