

## BROOKLYN VILLAGE NEWS

### December 13, 2017

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The Village Clerk's Office is open on Friday, Dec. 29 from 7 am to 5 pm to accept property tax payments.

**BRING IT**  
— TO THE —  
**BALLOT**

### **Three Trustee positions are up for election this spring.**

If you are interested in running for any of these positions, please obtain nomination papers at the Village Clerk's office.

The final day for filing nomination papers is 5:00 pm on Tuesday, January 2, 2018. If a primary is necessary, it will be held on Tuesday, February 20, 2018.

## Brooklyn Village Board Meeting Minutes November 13, 2017

The November 13, 2017 Village Board meeting of the Village of Brooklyn was called to order at 6:31p.m. at the Brooklyn Village Hall by President Clayton Schulz. Trustees present were Brittany Springer, Sue McCallum and Heather Kirkpatrick. Todd Klahn, Bruce Crubaugh and Russell Cazier were absent. Others present were Kyle Smith, Pat Hawkey, Mike Brusberg, Eric Teeter, John Beranek, Acting Chief Engelhart, Mark Langer, and Clerk-Treasurer Linda Kuhlman. All present stood for the Pledge of Allegiance.

**Public Comments -- Mike Brusberg** thanked the board for the meeting the other night. He's curious about the comment from this summer when the board talked about succession plans being established. If established a plan, why not put it into action. He understands they're looking at options and doing due diligence. One other thing, when pulling together numbers, he would ask to be explicit in what asking for. It seemed like the presentation data was general. It looked like 35% of time was in office, so how much was due to things not kept up previously and what long term view would be devoted in future to have optimal staffing levels. What level of need is set by board. Curious about topics on agenda regarding police and survey. He would like to strip the survey down to key items on policing and focus people in their responses. Water impact fee, he is curious on what that means and what's it intended to be. He has a general understanding from his realtor. Schulz said most of items will be talked about later except for police department status.

**John Beranek** – he's the medical officer for the fire department. The state sent him a request to update operational plans for EMRs, which is emergency medical responders, one step lower than EMTs. What they're asking him to do is come to a public meeting and ask if there are any questions about EMRs, what they do, anything like that. It was started five years before ambulance service back in the 1990s. The reason was because there was no ambulance service, and they got patients ready before the ambulance service came. If ambulance is not there, EMRs will go to scene until another ambulance comes on scene. He asked if there are any questions regarding the service. Teeter commented that essentially they do triage if ambulance is not there. Beranek said yes, but they do more than triage. There were no questions from the board.

**Teeter** – one question regarding police, if go to Dane County and decide to go back, what would the costs be? This is a growing community, and the further along you get, the more it's going to cost. So unless Dane County is a good price and village can save up for the future. Schulz can't speak to costs to reinstate. Teeter asked to think about that if go with Dane County. Kirkpatrick said there would be ongoing training for whoever. Whenever you hire in, there will be a certain amount of training and certification. Teeter stated if go back, village would have to rewrite SOPs. Kirkpatrick agrees. She said presumably when you dissolve an entity, the info doesn't necessarily go away, but time would play into it. You would have the SOPs, but they would need to be updated. Schulz said they're holding off on decisions until the surveys come in. Teeter thinks it needs to be part of the input and the board should be able to justify to themselves, whatever decision they make. Schulz thanked him for coming.

**Kyle Smith** – thanks for the meeting. Thanked Kirkpatrick for donation to Survey Monkey. Thinks it's a good tool to use in the future. He thinks the matter should go to referendum. It's a big decision, and doing both would give the biggest pool to get people to answer and have input to what they want to say.

**Pat Hawkey** – thanked Kirkpatrick for relicensing the survey, and thanks for having the meeting and thanks for sending out notification. She was disappointed there was a lot of discussion about costs and when she offered to pay, she didn't care for Schulz's comment about maybe just giving it to the fire department and didn't appreciate McCallum's comments who said Hawkey was offering this as a bribe to get her way. She wants to set the record straight, she can take the survey online or here, but there are people who can't. There were a lot of people who said they want this survey sent out. In the past the village has not had the money in the budget to pay for postage, and that's why she gave the money to the village because she thinks it's really important. There were no strings attached, other than it's money donated for postage and costs to send out the survey. She was really disappointed in behavior of some members of the board.

McCallum mentioned the Village has copies of the Blue Books are available for people. **Schulz made a motion to approve minutes of 10-23-17.** McCallum seconded. Motion carried.

**President's report** – thanked Hawkeys for donation. It was very generous, and board will be discussing it later. Would like to thank Langer and Seneca Foods for the donation of food out in the lobby. Langer said Pelletteri will pick up and take to Oregon Food Pantry.

**Clerk's report – Financial reports were handed out for month of October.** Total deposits for month ending October 31 were \$88,930.74. Total withdrawals were \$120,961.25. The balance in all accounts at October 31 was \$1,583,289.83. Wednesday outstanding utility accounts will be rolled over to the **tax roll**. There are two outstanding curb/gutter assessments that have this year and next year remaining. Two businesses on Hotel Street are rolling payments of the repaving of their portion of the alley onto their tax rolls; one by agreement, one has not responded. There are about 20 utility bills at this time to be rolled over. **Dane County Planning & Development** is having hearings for Town of Cottage Grove amendment to comp plan and one is an amendment to Dane County farmland preservation plan. McCallum and Kuhlman went to **DCCVA meeting**. There were two attorneys there from Van Briesen who did a presentation on open meetings laws and records and some legislative items. McCallum stated there was wide support to continue the meetings. Kuhlman went to the **clerk's District 4 meeting** last week. Discussions were on cyber security to make sure offices are prepared and have procedures in place and virus protection and employees are aware of phishing scams. Also had the ex-public communications director for the City of Madison Police Department speak. He talked about public relations and how to speak to news media and give out information. There was a League lobbyist there with legislative updates. There are recently approved bills – one that board discussed in meetings previously regarding CUPs and zoning issues, the bonding for clerks was changed, fire hydrant fees has withdrawn penalty for switching the fees from taxes to levy, transportation aids are increased for next year, exempt computer aid is going to be frozen in 2019, personal property rules will be changing next year as well, eliminated soda beverage license fees, which is \$5, working on reversing Walgreens decision and Dark Store Bill. Possible bill coming up in future is one relating to small cell wireless facilities, that are small towers put up on light poles. They are in Milwaukee currently. Also wheel taxes require a referendum. There are some clerks who want to allow absentee voters to vote and put their ballot through the machine right away. There are many aspects to this. It's an option; not a requirement. And possible changes to the recounts.

**Public Works report - Street sweeping** – in 2015 it was bid out to three companies, and Precision beat out Clean Sweep from Evansville. The Precision contract is up for renewal. We can either requote or they suggested a two-year contract for \$1,200 of sweeping in 2018 and \$1,300 in 2019. The previous bid for Clean Sweep was more than \$1,400. He's asking if board wants to bid it out. Precision is still \$174 less in the second year than Clean Sweep was in 2015. Do we want to extend their contract? There's also a separate quote for chip sealing at \$725/mile and \$850/mile, which is a little more than last year. It's like the contract that was extended for cemetery lawn mowing. They've had no issues. **Schulz made a motion to extend the street sweeping contract for a time period of two years with current company.** Springer seconded. Motion carried. Legislative alert regarding a new Diggers hotline bill so local government doesn't lose their ability for local control. **McCallum made a motion to approve sending the letter to our representatives regarding the Diggers Hotline bill.** Schulz seconded. Motion carried. In December of 2016, Oregon Youth Softball offered to donate dugouts at Legion Park. They were approved on the condition of the board wanting to see photos before the donation. He showed the board plans of what it would look like. It will be posts and a roof outside the fence where the two dugouts are now, plus an 8-foot chain link fence around it. They will pay for it all. Kuhlman said it wasn't officially approved previously. The board wanted to see the plans before approving it. **Schulz made a motion to approve the construction of donated dugouts and fencing in Legion Park by OYS.** Springer seconded. Motion carried. They've received **comments from DNR on the treatment plant application.** They have responded back and are meeting on Wednesday, and Strand will come to next board meeting in November. Kirkpatrick asked if there's been any word from Algea Experts. Langer said no, they have not responded. Langer stated they received the **CMAR response from DNR** and grades. Only reason brought up is regarding the F on financing. Kuhlman stated that the financing has been worked out between Strand and the auditors, so next year it won't be an issue. There's a \$20,000 payment between the sewer and water funds that wasn't being accounted for previously. The DNR is aware of this.

**Highway 104 project** – Langer stated the state will just do a mill and mat in 2019. In budgeting, in his opinion the worst underground for repairs is South Rutland Avenue. It's something to keep in mind. If they pave and not complete reconstruction for another 8-10 years, we will still have breaks and repairs. It's one of the oldest for underground utilities as far as sewer and water. Schulz made a motion to start planning for underground work in the area as well as the S. Kerch area. Langer asked if wanted to wait on S. Kerch until later on the agenda. Schulz rescinded his motion. Schulz made a motion to move forward with planning underground work on Highway 104 due to the state's actions that will be coming in near future. Kirkpatrick said we can do both at same time. Langer said even if don't do work, still will have the planning. Schulz will rescind his motion. McCallum asked if they're considering doing any curb and gutter. Langer said no, complete reconstruction would be curb, gutter, stormwater partly for both, underground utilities, and additional for parking lane. McCallum said

because we allowed a parking lane on 92, it reduced cost share to 25%. McCallum asked if they're doing 104 all the way up. Langer said starts at Church Street all the way to Brodhead and they're doing it all the same year. Langer stated he **received the LRIP approval that was applied for and received a total of \$58,079.25**. He's talked to Strand. It will cost \$5,500 to get surveying done before it snows. His question is can we get started. These two streets will plan for utilities also and then board will have to look at it. Kirkpatrick said yes, get going with planning. Are you including conduit for fiber. Langer, said yes, and also include water, sewer, and stormwater. **Schulz made a motion to approve the survey work on S. Kerch and Hilltops as well as surveying on Highway 104 and also start the planning process for utility work in the future.** Kirkpatrick seconded. McCallum asked if the state would be doing survey work on 104. Langer said they won't be doing hardly any because they're only doing milling of what's there, grading it, rolling it and paving with new asphalt. Motion carried. **PW Report** – Green County finished crack sealing. Sent loader out to accident on Holt and 14. Picking up leaves, most of snow equipment ready to go and parks are closed. Thanked Kuhlman for helping with Tree City application; it's been submitted. **Utility Report** - sewer system has been cleaned, RR street liner is put in, Spilde went to WWTP conference in Middleton, tabletop next meeting is set for November 28. Will probably be at least one more meeting after that.

**Safety – Spillman update**, Acting Chief Engelhart attended training on 1<sup>st</sup> and 2<sup>nd</sup>. IBR has some problems - when submit to state it makes a ghost incident, so they're working on fixing it. Not a big deal right away. Spillman training is this Wednesday, Thursday and Friday. The secretary goes Wednesday and part-time officers on Thursday. Went through contract with Spillman, and in talking with Oregon, there's an offender tracking portion that we don't need. Oregon took it out and saved about \$14,000. Their percentage is higher due to larger amount. Our portion is only \$83, but we don't need it in there. It's tracked through Dane County. Oregon doesn't use it and we don't need it. **Part-time Officer Neubert is resigning.** He will get all her materials this week. He's telling her to keep the clothing, tear patches off and throw away. **Officer Larson is still on probation** in Monroe and will be off probation in May but still wants to continue working here. Engelhart wants to get him in a few days to update current status. **Officer Quinn** came up and got all his equipment and is ready to start. He'll only need a few hours of training. **Chief's report** – last month second busiest month as a police department. The first busiest month was in May. Went up to 80 calls this month, from 74 previously. Had little staffing but still going up in calls. Will break down office hours in more detail. He's starting to get a handle on the work, and he's noticed a spike in hours, so he's been really looking at the clock and being really adamant about getting more specific. So we will see a change in numbers. He wants to start getting some true numbers. October had the fall dance at the school, trunk or treat, walk to school day, handed out 200-225 glow sticks/necklaces on Halloween. He utilized the crown vic for speed control and parked it at the south end of town and it worked. It deters people from speeding. He will continue to do it all over the village. He's trying to find a mannequin to put in there. Acting Chief Engelhart went through calls for the last month. Kirkpatrick had a question on winter parking. Engelhart said there's no parking on either side starting November 15. Springer wants to thank Engelhart for hanging out with her on November 3 and spending part of his shift with her. She was glad it was more peaceful so she could talk to him.

Schulz and McCallum reviewed bills. Kuhlman pointed out the first half payment to Spillman is included. It should have been sent in July, but we never received it. It is included in the budget for next year for the total amount, from the squad car outlay which the board approved last year. The budget will be amended to show only the second half payment in 2018. **Schulz made a motion to approve bills as presented.** McCallum seconded. Motion carried.

Kuhlman was advised by Strand that the village will need a **financial advisor** to help with loans necessary for street/underground work and the treatment plant loans later. She received names from other clerks, and the main responses were Baird and Ehlers. She has met a representative from Baird at prior conferences. She believes the payment structure is similar with both firms. She will be meeting with Baird tomorrow, but wants direction from the board. Kirkpatrick has worked with Baird before. McCallum remembers working with Ehlers before. McCallum suggested getting information from both companies and report back to the board.

Schulz reported there's been a request to look into getting **crossing guards**. Can't decide much tonight but has been brought up. He wants to keep kids safe, and there's a lot to decide on. The clerk contacted other clerks and it's split – most said municipality does hiring and training and split costwise -- some split with school, some municipality pays all, some school pays all. She also contacted the school and got information back from Weiland and handed it out to board. Brusberg asked if school is interested. Clerk stated school seems interested. Springer asked about the history. Hawkey suggested to pinpoint where the village wants crossing guards. It changed when started bussing. One area by her is bad and by school and possibly Post Office. McCallum stated one issue in the past with crossing guards, if they can't make it and backup can't, police department would have to be there or PW people have to do it. Engelhart stated anyone who does it needs to be trained.

Bus drivers can't stop traffic with lights, it's obstructing traffic. Langer stated before you hire help, look at crosswalk signs that are lit with solar power, just a thought to look at. Would have to get permission from state. McCallum said continue to research items. Schulz suggested maybe doing a safety study to pinpoint trouble areas. Springer asked if can't have flags on 92. Langer agreed, it's a state highway. Engelhart suggested contacting school, they provide them up in Oregon, why not here. Kirkpatrick said the Village of Oregon pays for crossing guards. Schulz asked if there was a problem with retention. Hawkey said yes. Brusberg suggested talking to Oregon on how they manage staffing. Schulz agreed.

**Discussion on donation from Hawkeys of \$500 for postage to send out policing survey.** Springer thought the purpose of the donation was clear. Schulz agreed but the actions based on it might not convey the proper message based on what the attorney said. Kuhlman stated she asked attorney about accepting a donation for a specific purpose that the board was going to proceed with and didn't want it portrayed as improper. Attorney said it is up to the board how they want to proceed, and based on the decision, face whatever criticism anyone might have. Hawkey stated it's just a donation, don't overthink it. She could change it to be used for postage on items already sent out. **Kirkpatrick made a motion to accept the kind donation from Hawkeys.** Springer seconded. Motion carried. McCallum abstaining due to statement from donor earlier, and because of her comment at the meeting she feels she should recuse herself from voting. She said she was offended the donor came forward the way she did. She said she was offended by the way it was done and it was a way for donor to get her way. She stands by what she said. She knows the donor was upset but she was upset also. McCallum is abstaining. Motion carried.

**Community building locks** -- Springer stated Sunday night someone was in there. She said he did have a key, but she's wondering how we're monitoring the keys. Kuhlman stated the clerk's office is keeping track of who keys are given to. There are two citizens who use it for recreational purposes quite regularly on weekends. Kuhlman stated she and Langer met with J&K and discussed removing the judge's keys, the current rental keys and make new rental keys, and remove the board member keys because there's a key in the board member box. Suggestion is to also rekey the recreation and board members boxes to keep track of keys and have people sign out for keys. The quote to rekey is approximately \$807. **McCallum made a motion to approve J&K Security to eliminate three categories of keys, rekey the board member and recreation boxes and building rental keys for a price not to exceed \$807 from fund balance.** Schulz seconded. Motion carried. Kuhlman stated it will take a few weeks.

**Water impact fees** – Schulz mentioned he and McCallum and Kuhlman met with representative at Erpenbach's office. He invited the DOR and their liaison. They basically said there's no legislative work to be done for this. They've presented 50 bills from his office and none have gone to public hearing. McCallum said DOR stated no state agency jurisdiction as far as enforcement. She stated we know we took out loan, houses wouldn't have been built without the tower, followed all proper procedures in establishing the fee, which is ongoing, made one payment the first year of \$55,000. They said it seems that what happened here is we started impact fee properly, paid on the loan, housing went down, no building permits for years, the loan rolled over to another loan and now auditors pointed it out. **McCallum made a motion to take whole approximately \$106,000 from past funds to pay on the loan.** Schulz said the action doesn't align with state's requirement to use by a certain date. McCallum said it's a year outside of the allowed 10 years and law changed after introduced fee and started collecting. Brusberg asked for clarification for what the fee is and the rules governing it. McCallum stated when the impact fee was adopted, the village did a rate study to determine if expanding village, what would be needed capacity for water tower. A loan was taken out and water impact fee was established. They determined the split between all available buildable lots in village. That established a base line. The fees were established to pay off water tower loan. The fees were started in 2003. Kuhlman stated major collections from 2004-2006 and then building stalled and not collected again until last year. Schulz stated the intent was to pay off water tower. McCallum stated it's a tool to allow the village to build for future and have it paid for in the future. Brusberg asked what the original expectation was for the funds. Kuhlman stated the original law stated funds had to be used within a reasonable period of time, and the law changed in 2007-2008 to be 10 years. McCallum stated the first funds were used within a month. Kirkpatrick stated in past the village paid loans out of general fund, and it should have been paid from this fund, so we have been paying for years. Hawkey added the funds weren't transferred from one account to another. **Kirkpatrick seconded the motion.** Springer is not sure how to vote. Part of her says to follow the law, but part of her knows it always should have been paid and in good faith thought village was using the money. It impacts village so she's on the fence. Schulz said it could open village up to liability. McCallum said we're doing the right thing; we collected the money to pay for the water tower. Springer leaning toward good faith because it was an oopsy, but she wants to follow the law. McCallum stated the loan would continue to be paid with impact fees. **Motion carried.** Schulz opposed. Springer decided she wanted to pull her vote. She would like to bring the vote back. **McCallum stated she can bring back a motion to reconsider at next meeting.** She said we spent the money, the intention is there.

Kuhlman stated our attorney has been attempting to get information from Aquafix's attorney regarding the status of the stormwater basin in the business complex. Schulz read an email from **Aquafix's attorney basically stating they will probably make the basin a regional basin for all properties.** There's a planning & zoning meeting next week that Aquafix will be attending.

**2018 budget** – Schulz said due to an increase in expenditure restraint funds, we can put \$20,000 back into the streets account that was decreased at the last meeting. Kuhlman stated after the last meeting, the mill rate would be \$8.88, but since then we've gotten our expenditure restraint percentage and it was raised to 3% this year instead of 1.1% from last year, we can put in an additional \$20,000 if board wants. If we do that, the mill rate will be \$9.08, which is 6 cents more than last year, but 8 cents less than 2015. She stated regarding Spillman, there's a revenue and expense item for \$11,794 from the squad outlay account to be used to pay Spillman. Now that we're paying about \$5,000 now, she can adjust both of those accounts down for next year to reflect accurate dollar figures. The public hearing is set for November 27 meeting. Discussion on using the \$20,000. **McCallum made a motion that the \$20,000 due to the increase in expenditure restraint be placed back into the street improvements account that was removed at a prior meeting.** Schulz seconded. Motion carried. Nothing on capital funds until next year.

Schulz said he received a **revised policing survey** from Brusberg. Brusberg suggested shortening the survey and hit the key things -- what hours of coverage looking to have service for; do you want daily 24/7 coverage, yes or no; would you be potentially interested in crossing guards; in addition, if willing to volunteer or work in said service, a line to put name and contact information; a link provided for website to access to summarized info or link on paper copy to type in and see information; preference be to contract with Dane County or expand Village of Brooklyn Police Department; and simply thought to minimize mail/printing costs, put on postcard and residents could easily drop in water utility box. Simplify to really focus on policing itself. Schulz thanked him and thought they were great recommendations.

Hawkey commented one of efforts is to gather more information from residents, like sidewalks issue. If spend time to send out survey, still thinks it needs to be paper, and optional to fill out other questions. Nothing wrong with the survey. EDC tried to get a complete survey in the past. Kirkpatrick said they tried to focus on things regarding safety. Questions form two purposes -- to gather information and to educate residents and get their reaction to the information. Discussion on questions to be included in survey and presentation. Clerk's office presented a reduction of questions in the survey related to police department only and left option question at end of survey. **Schulz made a motion to add an online link on the top of the survey leading to information presented at the meeting, take out question 8 and the rest to stay as is.** McCallum seconded. Motion carried. As far as information to send with survey, Kirkpatrick suggested sending the whole packet. Discussion. Schulz made a motion to include in the mailing the chart of costs presented at the public meeting and put the rest online identical to what was presented. McCallum seconded. Ayes – McCallum, Schulz; Opposed - Kirkpatrick, Springer. Kirkpatrick recommended the cost table will be full size; others printed as two slides per page, and take out questions page at end. **Schulz made a motion to print the presentation so every slide will be half pages, except the cost table will be full page, and remove the questions page and everything will be sent out to the residents.** Kirkpatrick seconded. Motion carried. **Schulz made a motion that all materials presented at public meeting on November 8 will be put on village website for public viewing as they were presented.** McCallum seconded. Motion carried. Hawkey stated if help is needed stuffing envelopes, she will help. Kirkpatrick suggested doing a mail merge and assign everyone a separate number that will automatically generate into their letter. Deputy Clerk and Clerk will input surveys as they get them in. **Schulz made a motion to approve sending with survey and presentation the updated cover letter as discussed.** Springer seconded. Motion carried.

**Recreation Committee** – Give Thanks event at Get Fit this Friday, Movie night this Saturday, the tree lighting and movie night on December 2. PW will be decorating the tree. Mentioned to Acting Chief to come and meet with the community. Get Fit is back on; started Country Heat on Monday. McCallum asked for minutes to be printed off for the board in the future. Springer said they will have a new member to join. It will be put on agenda for next meeting for approval.

**Fire/EMS** – approved SAP program based on other communities approving it – Oregon, Brooklyn and Union needed to get approval. One municipality needs to be a primary and the village will take on that role primarily because we're solely within this district. McCallum made a motion that the village becomes primary municipality for the service award program. Kirkpatrick said that's extra work, how will the village be compensated. Kuhlman said it shouldn't be a lot of extra work for the village. It's once a year, so maybe a few hours a year. Kirkpatrick mentioned this could be an extra cost with the auditor. McCallum will bring up at the next meeting and will tell them we'd like to review any reimbursable costs that we may incur through our annual audit process. Kirkpatrick wants all the members to be aware of this and agree to it before moving forward. **McCallum made a motion to approve the Resolution to participate in SAP program as stated by Clerk.** Springer

seconded. Motion carried. **McCallum made a motion for Village to be primary municipality for the SAP based upon the district commission compensating the municipality for annual audit costs for this function.** Springer seconded. Motion carried.

**Schulz made a motion to adjourn at 9:44 p.m.** Springer seconded. Motion carried.

Linda Kuhlman  
Clerk-Treasurer

## **Brooklyn Village Board Meeting Minutes November 27, 2017**

The November 27, 2017 Village Board meeting of the Village of Brooklyn was called to order at 6:30 p.m. at the Brooklyn Village Hall by President Clayton Schulz. Trustees present were Todd Klahn, Brittany Springer, Sue McCallum and Heather Kirkpatrick. Bruce Crubaugh and Russell Cazier were absent. Others present were Pat Hawkey, Mike Brusberg, Acting Chief Wade Engelhart, and Clerk-Treasurer Linda Kuhlman. Mark Langer was absent. All present stood for the Pledge of Allegiance.

**Public Hearing for the 2018 budget convened at 6:30 p.m.** Pat Hawkey had questions on what big changes were made to the budget for next year. Kuhlman stated \$20,000 was put into the streets account, the police secretary hours were increased by two hours per pay period, part-time officers hours were increased and an Oregon Youth Center donation was added for \$1,500. The other changes were regular maintenance. Springer had requested if there was any extra money, could it be given to the youth center. Hawkey stated that in the past the youth center had been asked to help in the village and that never happened. Hawkey asked how many students from Brooklyn attended the youth center. Schulz guessed there were 18 students. McCallum stated there were 11 unduplicated youth from the village, who came 180 times. **Public hearing closed at 6:35 p.m.**

**Public Comments - Hawkey** stated at the last meeting she did not understand the discussion over the donation she gave. It came to her attention later that the clerk contacted the attorney and incurred an expenditure. Same thing didn't happen with Kirkpatrick's donation. She doesn't know who authorized the clerk to call the attorney. She read a statement into the record. She is asking board to discuss and review the incident to ensure this type of legal expenditure doesn't happen again. Schulz asked for any other comments. **Brusberg** thanked the clerk for walking him through the impact fee item. He thanked the board for their patience in walking him through the process. He would ask that the board act within the bounds of the law. He wouldn't want it to create any liability for the village. Klahn said the money was spent on what it should have been spent on, but it was not recorded properly. Brusberg agreed it sounds like the reimbursement from the fund was never properly incurred. Springer has decided to keep her vote as is. She feels the village did what they said they were going to use it for and will do what they said they were going to do. Brusberg agrees.

Minutes from 11-13-17 were not done. **President's report** – none. **Clerk's report** – there's a meeting with Dane County official regarding the **tabletop exercise** and Spilde would like to know if board would prefer a weekend or weeknight to do the exercise. Board members stated they would prefer a Saturday morning like 8 a.m. Deputy is on vacation and clerk will need to **close the office for one day or two half-days**. She doesn't want to close on Friday because it's the first day to take out nomination papers. Board said to do what works for the schedule. **Election nomination papers were handed out to McCallum, and clerk will get papers to Cazier and Crubaugh.** Nomination papers can start to be circulated Friday, December 1, and have to be turned in by 5:00 p.m. on January 2. Elections in 2018 are February 20, April 3, August 14 and November 6. **There have been 69 responses to the policing survey so far.** There was discussion on whether to add a column for people to choose an option of existing police schedule. It was decided that they can't change the survey at this point. **Charter asked if they can reclaim the village's public access channel** because it hasn't been used. Kirkpatrick stated the village should keep it.

**Public Works** – Kuhlman stated Strand will be starting the surveys for **S. Kerch/Hilltops and S. Rutland**. We just received the task order for the S. Kerch/Hilltops project. It was a quote of \$130,000 from start to finish for S. Kerch/Hilltops project. Strand will be doing surveys at both locations. **Public Works looked at sidewalk on Division Street**, and Langer will have more information at next meeting. He said it should be five-foot wide and it's only three-foot wide. Klahn thought it could be

ramped before the winter. Kuhlman added there's a portion not there at all. McCallum said it came up because of a complaint on condition of sidewalk. She asked if all in school zone are being looked at, because if we make people do it and they look across street and it's just as bad with nothing being done there. Kirkpatrick said the one across the street has recently been redone. Klahn said the village had a sidewalk plan years ago. He suggested ramping it and fix it for the winter. Kirkpatrick said it's been there for a long time. Kuhlman stated there have been at least two other locations that we had complaints about and the homeowners fixed it themselves. Springer said nobody walks on that for school, people cross over to the other side. Kirkpatrick said that's because there's nothing there. Springer asked if it falls on the property owner. McCallum and Klahn said yes. Kirkpatrick suggested waiting until board can talk to Langer and get a cost estimate and get more information. McCallum asked that Langer find the sidewalk survey from a few years ago. They can review it and have more discussions. Kuhlman stated that the new public works employee passed the second of his water test and he also passed two of the four sewer tests. At the completion of one water test previously, he received 37 cents, does the board want to do the same thing. Kirkpatrick and McCallum agreed. **Schulz made a motion to increase the wage of new public works employee by 75 cents based on his successful completion of 2 water tests and 2 of four sewer tests, based on previous discussion and agreements.** McCallum seconded. Motion carried. Klahn abstained.

**Safety – Spillman training** went well for the three days. As part of the software, there is an evidence module but we have no printer. The printer will assign a number and information and run a log in the software so there's no need for paper files. In the future he can get a scanner also. **The printer is normally \$750 but Oregon has one that they will sell for \$250.** They are taking it to their December 4 board meeting. He will find money in the budget for it. Lantech is building things into the system and will finish on Monday so everything is ready to go Tuesday morning. They have to switch system off on Monday night. They can possibly do it Friday or over the weekend. They are testing it already today. Everything is going according to plan. Lantech got a lot of things done today and should be ready for December 4. Once project is done, it should go smoothly. **Klahn discussed two complaints** he received over the weekend. One was about an office doing a traffic stop in front of Mobil's entrances and blocking the driveway. He asked if it's not a high crime stop, can the vehicles be moved. Engelhart will talk to officer on duty. Klahn also stated an incident where a person backed out of their driveway and was followed all through town and didn't realize at first it was a police car. The person was scared about being followed. Engelhart will see who was working and see what they have to say. No one left a message for the police department. Klahn said he's relaying a message. The person saw it was a squad once they got up to MM.

Schulz and McCallum reviewed bills. **McCallum made a motion to approve the bills.** Schulz seconded. Motion carried.

Kuhlman explained **expenditure restraint was increased to 3%.** In 2018 the general fund proposed expenditures is at \$1,109,222, which is under 2017 expense by 2.27%, so we will qualify for the expenditure. This includes the \$20,000 discussed at the last meeting going back into the streets account. **The streets account is at \$39,000 now.** The revenue and expense for **Spillman were reduced by the \$5,403** Spillman payment made in 2017. This is not in the levy; it is from the squad outlay account. There have been small tax increments in the TIDs. **In TID 1 there was an increment of \$1,336.30, and for TID 2 there is an increment of \$7,572.39. The levy limit is \$786,345,** which includes \$162,398 of debt service payments. This is an increase of \$13,304 from last year. **The combined mill rate is at \$8.88,** which is down from the \$9.02 of last year. The reason for the decrease in mill rate even though increase in levy is due to net new construction over the last year, which should happen again last year. We are our under total levy limit of \$797,871. **Kirkpatrick made a motion to approve the 2018 budget for the general fund, the special revenue fund, the cemetery fund, the debt service fund, capital project fund, the sewer fund, the water fund, the TID 1 fund and TID 2 fund.** Schulz seconded. Motion carried. Budget approved. Schulz read the resolution into the record. **Kirkpatrick made a motion to approve the Resolution 2017-14, 2017 Tax Levy Payable 2018.** Klahn seconded. Motion carried.

**Klahn made a motion to approve the following election workers for the 2018-2019 term: Meagan Hamlette, Deb Voegtline and Vicki Olson as chief inspectors and Sandy Glasier, Pat Hawkey, Jan Michaelis, Monal Mehta, Marge Van Calligan, Zach Leavy and Sandy Wagner as poll workers and Linda Kuhlman for registration only as needed.** Kirkpatrick seconded. Motion carried.

**Springer stated she is not rescinding her vote from last meeting regarding the impact fees.** Schulz said it will stand as approved from the last meeting.

**Recreation committee – Springer made a motion to add Jackie Beach as recreation committee member.** Klahn seconded. Beach is excited and has been to several meetings. Motion carried. There's an event this Saturday with free family movie

night, PW is decorating tree outside community building and will have a **tree lighting ceremony** with hot chocolate, will light tree at 6 p.m. , and then play a classic Christmas movie that night. Get Fit is doing well. Springer went through website for recreation and put up new stuff. Hardy has also been updating website as well.

**Planning & Zoning – Aquafix** came in with a bare bones plan, very preliminary. Plan is to build a regional basin to handle retention for all four properties. We are waiting for figures and what they want to do with the land. They will give a proposal. There building will be about 35,000 square feet and looks good. Plan is to start building next spring. Kirkpatrick said they'll have to dig up the lateral because it's too small and will have to dig up street again. Schulz stated PZ also discussed the forms in the **developer's packet**. They picked out about seven different forms. They suggested putting in a fee schedule, numbering pages, decided to take off all personal identification and leave as office title. Discussion about where to put the Business Park signs. There's a new bakery coming into a spot at N. Rutland.

**Fire/EMS – McCallum** stated the next meeting is 12/20. They **approved participation in the SAP program**. The commissioners approved our consideration of audit costs with proper documentation. They talked about purchasing **water rescue equipment** but it was put on hold, because they're talking about a joint project with Oregon Fire. We would contribute about \$5,000. O'Brien stated Payne & Dolan might make a contribution, and there was a \$25,000 donation to the Fire Association and O'Brien said the donor wanted \$5,000 to come from that donation. The fire chief did not have that information so he would like to verify that. Kirkpatrick asked where it would be housed. Schulz said Brooklyn. **District changed to a yearly service maintenance contract** for house alarms and other equipment. They've been working with three separate companies right now. The district secretary and assistant fire chief spoke with Simplex and developed a yearly contract for all maintenance under the one company. It's an annual maintenance contract; there would be no extra cost each visit. The only change is the testing of fire extinguishers will be slightly more expensive. The **air compressor for air tanks has failed**. It costs \$40,000 to replace. The monies will come from 2018 CD set aside for air tank upgrade equipment requirements in future. Chief will get bids and is approved up to \$40,000. **New tender has arrived** and training has started. They will need radios at a cost of \$10,000 from radio update fund. **EMS Director** will have a yearly report at the next meeting. Marx asked if out of service hours are continuing. Dean said yes, it appears to be same. District secretary modified the **monthly financial reports to include line item expenditures**. **US Cellular contract has increased overall** -- up for Fire and down for EMS - and will upgrade phones for 1 cent each. It was discovered when did **buildout for EMS sleeping quarters**, some items weren't put in to code. These upgrades need to be put in. They include sprinklers and alarms. **The cost will be \$8,118** and will come out of remaining monies from 2017 fund balance. McCallum asked if board wants **agendas and meetings minutes from fire and EMS group business meetings**. Board said yes. Hawkey asked if they are being put up on our website. Kuhlman said she hasn't been getting agendas or minutes for the association minutes, but the district meeting agendas and minutes are being put up on website.

**Schulz made a motion at 7:41 p.m. to convene into closed session pursuant to Wis Stats 19.85(1)(g) to confer with legal counsel.** Klahn seconded. AYES – Klahn, McCallum, Kirkpatrick, Springer and Schulz. NOES – none

**Schulz made a motion at 8:14 p.m. to reconvene into open session.** Kirkpatrick seconded. AYES – Klahn, McCallum, Kirkpatrick, Springer and Schulz. NOES – none.

**Schulz made a motion to adjourn at 8:14 p.m.** Kirkpatrick seconded. Motion carried.

Linda Kuhlman  
Clerk-Treasurer

# POLICE DEPT

## Law of the Month

### Sec. 117-1012. Mobile Homes - Regulation of trailers and mobile home outside of parks.

(a) It shall be unlawful for any person to park any trailer or mobile home on any street, alley or highway, or other public place, or on any tract of land owned by any person within the village. Mobile homes shall not be permitted on premises except for within a mobile home park or as permitted by section 117-892 (c)(2).

(b) Emergency or temporary stopping or parking is permitted on any street, alley or highway for no longer than one-hour subject to any other and further prohibitions, regulations, or limitations imposed by the traffic and parking regulations or ordinances for that street, alley or highway.

(c) No person shall park or occupy any trailer or mobile home on any premises, except as provided in subsection (b) of this section.

(d) Penalties. The penalty for violation of any provision hereof shall be a forfeiture as defined in the schedule of fees. A separate offence shall be deemed committed on each day on which a violation of any provision of this chapter occurs or continues.

### Brooklyn Police Department

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Check Village of Brooklyn website for the Police Survey results.

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### Winter Parking Enforcement in Effect

#### Parking Regulations:

Between the hours of 1 am and 7 am, Nov. 15 – Apr. 15, on-street parking is only allowed on the north side of Sunrise Dr., the west side of N Kerch St. north of Douglas Dr, the north side of Marcie Dr. west of Pine St and the north side of Daisy Lane west of Fourth St. On-street parking from 1 am – 7 am during these months on any other street in the Village is prohibited. \*(100 Block of Hotel St is 3 am – 7am)

## November 2017 Monthly Activity Report

November 2017 Monthly Activity Report	
<b>Calls for Service</b>	
Burglaries	0
Thefts	0
Suspicious Activity	0
Animal	1
Damage to Property	1
911 Disconnect/Mis-Dial	0
Open Records Request	17
Assist Citizen	1
Assist Fire Department/EMS	2
Assist other agencies	1
Assist Village Departments	2
<b>Traffic Incident</b>	
Total Traffic Crashes	0
Traffic Incident	14
Traffic Citations	7
Traffic Warnings	3
<b>Enforc. /Gen. Activity</b>	
Misc. Comp/Arrests	0
Drug Charges/Comp	0
Referral to District Atty	0
Phone/Internet/Social Media	0
Domestic / Family / Assaults	1
Disturbance/Disorderly/Threats	1
Financial/Fraud	0
Missing Person/Check Welfare	0
Municipal Ord. Comp/Violation	0
Alarms	0
Juvenile Offenses/Comp	1
Found Property	0
Community Policing	5
Parking Citations/Comp	5
Court Orders/Warrants	0
<b>Total Calls:</b>	<b>62</b>

## NOTES FROM PUBLIC WORKS



### Snow Removal from Sidewalks

All sidewalks must be cleared of snow within 24 hours of snowfall ending. Snow **may not** be put into the street.

### Snow Blowing or Shoveling Snow back into the road is not legal - Per Wisconsin State Statute

**346.94 (5) PLACING INJURIOUS SUBSTANCE ON HIGHWAY.** No person shall place or cause to be placed upon a highway any foreign substance which is or may be injurious to any vehicle or part thereof.

*We ask that you be considerate and not place snow back into the road when cleaning your sidewalks/driveways. This causes a financial burden and can cause accidents with injuries.*

*Thank you for your help.*

The owner or user of each mailbox shall, within twenty-four (24) hours after the end of each snowfall, remove all snow and ice which has fallen or accumulated in front of said mailbox, and shall remove the snow and ice away from the curb or area in front of the mailbox a minimum of fifteen (15) feet on each side of said mailbox.

*Please clear snow from around fire hydrants and water meter readers also.*



### TRASH & RECYCLING SOME WINTER REMINDERS:

**DO NOT** put bins on top of snow banks or in the street. Please place in the driveway apron.

Christmas wrapping paper is recyclable.

Remember to always have bins out by 7 am

## VILLAGE CLERK'S OFFICE

\* \* \* REMINDER \* \* \*

Dog and cat licenses must be purchased by January 31<sup>st</sup>. If you have not previously registered your pet (age 6 mo. or older) with the Village, please provide a copy of a current rabies certificate. Also, if your pet was re-vaccinated during 2017, please provide a new certificate. The fee is as follows:

Neutered/Spayed dog - \$12

Unaltered dog - \$17

Cats - \$5

Village ordinance states that all animals must be licensed. Only 3 dogs/cats are allowed per residence.



### Property Tax Payments

The first installment of your property tax bill must be paid to the Village Clerk by January 31<sup>st</sup>. A 1/31/18 postmark will be honored. **DO NOT** put payments in the drop box after 5 pm on the 31<sup>st</sup>.





News from Your Senior Center for December 2017

By Rachel Brickner

Season's Greetings! December is a busy month, often filled with events, food, family and friends. One other thing that December is filled with is much less welcome: falls.

Wisconsin has one of the highest rates of seniors falling down of any state in the nation. We are also very near the top of the list of seniors who die as a result of falls. December is one of the months in which the most falls occur.

If you could reduce your risk of falling by 30% or more, would you?

If you answered "yes" read on to see how you can do just that.

Stepping On is an evidence-based class that helps people identify and address their risk of falling. The class meets once weekly for seven weeks at the Oregon Area Senior Center. It is led by trained medical professionals and focuses on medications, home safety, balance, vision and more. Among other things, participants learn simple balance and strength training exercises.

Stepping On participants build confidence, reduce falls, and reduce their risk of hospitalizations. According to research, graduates of the program enjoy a 31% reduced fall rate.

The program will be offered on Thursdays, January 11 through February 22, from one to three o'clock. There is a \$35 charge for the course, which covers instruction, guest expert presentations, printed materials and snacks. Scholarships are available upon request.

Call 835-5801 to register. Space is limited. Give yourself the gift of a reduced risk of falls this winter. It is one of the most thoughtful ways you can invest in yourself.

Stay warm, stay safe and stay on your feet this holiday season!



**Have a Safe and Happy Holidays  
from Clerk's Office,  
Police Department  
& Public Works Department!**



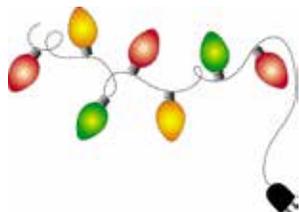
The Public Works Department will be closed on Dec. 22nd, Dec. 25<sup>th</sup>, Dec. 29<sup>th</sup> & Jan. 1st.

The Village Clerk's Office will be closed on Dec. 22nd, Dec. 25<sup>th</sup> & Jan. 1st.



**Get your home holiday-ready —  
safety tips from ReadyWisconsin**

MADISON, Wis. — The holidays are a wonderful time to enjoy family and friends. As you get your home ready, follow these tips to help keep you and your family safe. Whether you have a live or an artificial tree, make sure you take extra safety precautions. Do not place your live tree close to a heat source, such as a fireplace or heat vent. The heat will dry out the tree, causing it to be more easily ignited by heat, flame or sparks. Water your live Christmas tree every day. A dry tree is dangerous because it can catch fire easily. According to the U.S. Fire Administration, electrical problems cause one out of every four Christmas tree fires. Make sure you inspect holiday lights each year and replace string lights that have worn or broken cords or loose bulb connections. Follow manufacturer’s instructions for number of light strands to connect. Remember some lights are only for indoor or outdoor use, but not both. It may be tempting, but don’t overload electrical outlets. Do not link more than three light strands unless the directions indicate it is safe. Make sure to periodically check the light strands. They should not be warm to touch. Most home fires caused by candles occur on Christmas Eve, Christmas, and News Year’s Day. Instead of lighting real candles, consider using battery-operated flameless candles. Many look realistic and you won’t need to worry about forgetting to blow them out or the candle being accidentally knocked over by pets or children. Turn off all lights on trees and decorations when going to bed or leaving the house. Also unplug extension cords when not in use. Make sure you have working smoke alarms installed on every level of your home, test them monthly and keep them clean and equipped with fresh batteries at all times. Know when and how to call for help, and remember to practice your home escape plan. For additional holiday safety tips, visit <http://readywisconsin.wi.gov>.



**COMMUNITY POTLUCK**  
**January 25<sup>th</sup> at Noon**  
Brooklyn Methodist Church

Bring a dish to pass – table service and beverages are provided.

All ages welcome.

Bring a dish to pass and enjoy some good company with Brooklyn residents!



The Clerk’s Office has noticed that many of the resident’s utility account phone numbers are out of date. In case of an emergency, we need to be able to reach all residents.

Please help us by providing our office with your current phone number.  
(608-455-4201)

**WRITE ONE LESS CHECK EACH  
MONTH!**

Pay your water bill automatically on the 25<sup>th</sup> of each month. Contact Vicki at 455-4201 ext. 1 for more information.

# BELLO!

grab a chasy on...  
**Jan 6th - 6:30pm**  
(at Brooklyn Community Building)  
as we're baaaack



ok, **Poopaye** for now!



**All Classes are held at the Brooklyn Community Building**

**GET FIT CLASSES  
are BACK!**



**Monday 6:00pm -  
Country Heat®**

**Wednesday 6:00pm -  
Yoga: Slow Flow**

# Collection Calendar

## Wednesdays

Your area will be picked up on non-holiday Wednesdays. Refuse will be collected weekly. Recycling will be collected every other week.

- Refuse Pick-up Only.
- Recycling and Refuse Pick-up.

For scheduling the pick-up of items too large to fit into your cart, please call Pellitteri Waste Systems at (608) 257-4285, or visit [www.pellitteri.com](http://www.pellitteri.com) to contact us via email.

JANUARY '18	FEBRUARY '18	MARCH '18	APRIL '18
S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S
1 2 3 4 5 6	1 2 3	1 2 3	1 2 3 4 5 6 7
7 8 9 10 11 12 13	4 5 6 7 8 9 10	4 5 6 7 8 9 10	8 9 10 11 12 13 14
14 15 16 17 18 19 20	11 12 13 14 15 16 17	11 12 13 14 15 16 17	15 16 17 18 19 20 21
21 22 23 24 25 26 27	18 19 20 21 22 23 24	18 19 20 21 22 23 24	22 23 24 25 26 27 28
28 29 30 31	25 26 27 28	25 26 27 28 29 30 31	29 30
MAY '18	JUNE '18	JULY '18	AUGUST '18
S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S
1 2 3 4 5	1 2	1 2 3 4 5 6 7	1 2 3 4
6 7 8 9 10 11 12	3 4 5 6 7 8 9	8 9 10 11 12 13 14	5 6 7 8 9 10 11
13 14 15 16 17 18 19	10 11 12 13 14 15 16	15 16 17 18 19 20 21	12 13 14 15 16 17 18
20 21 22 23 24 25 26	17 18 19 20 21 22 23	22 23 24 25 26 27 28	19 20 21 22 23 24 25
27 28 29 30 31	24 25 26 27 28 29 30	29 30 31	26 27 28 29 30 31
SEPTEMBER '18	OCTOBER '18	NOVEMBER '18	DECEMBER '18
S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S
1	1 2 3 4 5 6	1 2 3	1
2 3 4 5 6 7 8	7 8 9 10 11 12 13	4 5 6 7 8 9 10	2 3 4 5 6 7 8
9 10 11 12 13 14 15	14 15 16 17 18 19 20	11 12 13 14 15 16 17	9 10 11 12 13 14 15
16 17 18 19 20 21 22	21 22 23 24 25 26 27	18 19 20 21 22 23 24	16 17 18 19 20 21 22
23 24 25 26 27 28 29	28 29 30 31	25 26 27 28 29 30	23 24 25 26 27 28 29
30			30 31

THE MATERIALS USED IN THIS PAPER NEVER ENDED UP IN A LANDFILL. YOU CAN HELP CONTINUE THE CYCLE. FOR MORE INFORMATION VISIT PELLITTERI.COM

Please see reverse side for the updated recycling list. To sign up for email alerts regarding service changes, please email [info@pellitteri.com](mailto:info@pellitteri.com).

LOYALTY DISCOUNT

**\$20 OFF!** a temporary dumpster

Expires 1/1/2019. Not valid with any other discounts, caps on or promotions.

clean ups, small remodeling, bulky items, big jobs, roofing, remodeling, etc.



# Residential

## COLLECTION INFORMATION

**RECYCLING Information** – All recyclables should be placed in your recycling cart

### EXPANDED *Paper* RECYCLING

- Cardboard (empty)
- Catalogs, magazines & phone books
- Cereal & cracker boxes (empty)
- Computer & office paper
- Envelopes & junk mail
- Holiday gift wrapping paper (no foils)
- Newspapers
- Paper egg cartons
- Paper grocery bags
- Paper milk and juice cartons or boxes
- Pizza boxes (no food or grease)
- Shredded paper (place in clear or transparent plastic bag and tie shut; a full bag should be the size of a basketball)

### EXPANDED *Plastic* RECYCLING

- All plastic bottles (no motor oils or gasoline)
- Plastic containers / cups #1-7, including #1 deli
- Plastic bags (grocery, newspaper, dry cleaning, etc. – no black or brown bags) – place clean, dry bags into a clear or transparent bag and tie shut; a full bag should be the size of a basketball

### RECYCLABLE *Metal & Glass*

- Aerosol cans (empty)
- Aluminum cans & aluminum pie plates
- Glass bottles & jars (clear, blue, brown or green translucent glass)
- Metal pots & pans
- Small metal appliances (toasters, blenders, etc.) – nothing larger than a basketball
- Small metal plumbing fixtures, faucets, valves
- Tin & steel cans

### NON-RECYCLABLE *Items:*

- Brake rotors / drums
- Construction waste
- Deli containers – except #1 plastic
- Electronics
- Frozen food or microwave dinner plates
- Glassware & ceramics
- Metal items heavier than 10 pounds
- Mirrors & windows
- Motor oil & gasoline containers
- Plastic film, wrap & Styrofoam
- Recyclable containers containing liquids or food
- Misc.: Carpet, clothing, diapers, fishing line, food, hoses, ropes & shoes

### RECYCLING *Tips*

- Containers containing food or liquids, construction waste or electronics CANNOT be placed in the recycling cart.
- Should you choose to bag recyclables you place into the cart, please use clear or transparent bags and leave open – do not tie or seal. Clear bags can be purchased at most grocery and hardware stores.
- Do not flatten or crush plastic or metal items. Do not place smaller items inside larger containers. All items should be loose and empty. Remove all food waste, plastic, Styrofoam & packing peanuts.
- Flatten cardboard boxes and cereal boxes to make room in the recycling cart.
- Your recycling cart will not be picked up if it contains trash, yard waste or prohibited items.
- Check out [www.pellitteri.com](http://www.pellitteri.com) for more information and a 7 minute video showing what happens to your recyclables. Call (608) 257-4285 if you have any remaining questions.

# January 2018



Sun.	Mon.	Tue.	Wed.	Thu.	Fri.	Sat.
	1 Clerk's & Public Works Dept. Closed	2 Election Paperwork Due	3 Yoga – 6 pm Rec Meeting 645 pm	4 Get Fit 6 pm	5	6 Free Movie Night – Community Bldg 6 pm
7	8 Get Fit 6 pm Village Board Meeting 630 pm	9	10 Yoga – 6 pm	11 Get Fit 6 pm	12	13
14	15 Get Fit 6 pm	16 Planning & Zoning Meeting 630 pm	17 Yoga – 6 pm	18 Get Fit 6 pm	19	20
21	22 Get Fit 6 pm Village Board Meeting 630 pm	23	24 Yoga – 6 pm	25 Get Fit 6 pm	26	27
28	29 Get Fit 6 pm	30	31 Yoga – 6 pm			

## Notes

Clerk's Office Hours – Monday – Friday, 7 a.m. to 5 p.m.

Check out our Village website at [www.brooklynwi.gov](http://www.brooklynwi.gov)

Facebook: [brooklynvillagewi](https://www.facebook.com/brooklynvillagewi) Twitter: [@BrooklynWlGov](https://twitter.com/BrooklynWlGov)