

BROOKLYN FIRE & EMS DISTRICT BOARD MEETING MINUTES 2/15/17

Meeting was called to order at 6:31 pm by President Mark O'Brien. Members present were Kim Gruebling, Pat Hawkey, John Marx, and Jim Lunde. Also present were Tom Bowers, Dan Dean and Joanne Van Norman.

Motion: Gruebling/Lunde to approve minutes of 1/25/2017 minutes. Motion carried.

Public Comments: None

O'Brien reported that the person staying at the Fire Station has moved to a temporary residence. EMS Director Dean stated that the EMS Officers had called every EMT asking if anyone had ever felt "unsafe" or uncomfortable at the station with the person staying there. No one stated they felt unsafe and four stated that they felt more comfortable. He asked Hawkey who had reported to her that they felt unsafe. She stated that it was an anonymous text but she did not take any action on the anonymous text she asked the District President if he has authorized someone to live at the fire station and he verified that he had in fact authorized this and she informed him at the time that this was a zoning violation. Dean asked to see the text, Hawkey said she would show him if she still had the text. A letter from O'Brien stating that no one is living at the fire station will be mailed to the Zoning Administrator on Thursday 2/16/17. The letter had already been sent via email to him and all Municipal Clerks.

Chief Bowers reported that he had completed the application for 2% dues. The Towns of Oregon and Union had not yet completed their portion. He has been forwarding emails from Dane Com as they come in. Tach 2 channel has been shut down.

Prebuild plans for the tender were received from Pierce. They are waiting for the chassis to be completed.

As reported earlier, the Brooklyn Fire Association is purchasing a Chevy Silverado and donating it to the Brooklyn Fire/EMS Protection District. He requested that the check for payment of the vehicle be issued by the Fire District so that there are no concerns with insurance etc. The Fire Association will give a check to the District in reimbursement. Cost is @ \$31,000. Hawkey requested that authorization for cutting the check from District funds be put on the March meeting agenda.

The Annual Appreciation Dinner will be held on Saturday, March 18th at the Fire Station.

EMS Director Dean handed out year-end reports for 2016. There were a total of 160 calls. There were two different reports due to Dane County changing software during the year. He answered several questions on items on the report. Marx asked if there will be problems with recertification for Brooklyn EMTs. Other services are having staffing and training difficulties. The County logs all dispatch times. Our dispatch times are very good.

The State may allow Basic EMT's to do IV's in the future.

He is looking at new software for reporting. The cost would be @ \$2000/year and would be budgeted in 2018. FAP money cannot be used for it.

Several EMT's resigned due to relocation and retirement. They will be interviewing a new applicant and hope to have 2 new EMTs in a month. Hawkey requested a list of members and who lives in/out of the district

District Sec/Treas. provided financial statements, Run collection report and Stark collection report for Jan. She hopes to have 2016 final Financial Statements and Budget comparison reports at the March meeting. She is waiting for updating of Depreciation Schedules. The "Loan Finance Cost" and "Accum. Amortization – Loan Costs" on Fire Dept. Balance Sheet will be removed since the financing of the building is no longer on the Balance Sheet.

Next meeting will be on March 22nd.

Motion: Lunde/Marx to adjourn at 7:18 pm. Motion carried.