

**Special Joint Municipality Board Meeting Minutes**  
**September 13, 2017**

The September 13, 2017 Special Joint Municipality Board Meeting with the Village of Brooklyn, Town of Oregon, Town of Brooklyn, Town of Rutland, Town of Union and Brooklyn Fire and EMS Protection District Commission was called to order at 6:10 p.m. at the Brooklyn Fire Department, 401 W. Main, Brooklyn, by Town of Oregon Chairman Wayne Ace.

**Each Board was called to order. Town of Oregon did not have a quorum. Langhammer, Town of Brooklyn, made a motion to make Wayne Ace the Chairperson for the meeting.** Gruebling, Town of Union, seconded. Motion carried.

**Mark Strassburger from Penflex discussed the Wisconsin Service Award Program.** State matches contributions. Have to be 60 years old and 20 years of service for full payout. Legislation may be changing. One municipality has to take the lead. There's a buyback program of minimum \$100 per year per person. Money gets invested through various choices, depending on individual.

**Discussed EMS budget.** Langhammer asked about amount budgeted for the audit. Van Norman explained the audit will be every other year and the amount is split between EMS and Fire. The Service Award Program has been budgeted but doesn't include buyback amounts.

Discussion on projected carryover amounts and what they should be earmarked for and at what point will it be distributed back to the municipalities. Look at drawing down every year and setting a reserve percentage. Will need to be discussed further. There was discussion at last meeting to earmark fire department carryover for apparatus needed in the future.

**Discussed Fire Department budget.** Kirkpatrick asked when the SCBA equipment will need to be replaced. Bowers said they have several years to do it, but it does have to be replaced all at once. Klahn stated they budgeted more in the audit to cover additional hours Van Norman will need to prepare.

**Ace asked if there were any questions.** Klahn commented that at the last District meeting the board decided to use carryover money to make the budgets for each EMS and Fire the same as last year.

Each board, except Town of Oregon, took a vote with their quorum present to approve the budget. **For Village of Brooklyn, Kirkpatrick made a motion to approve the EMS and Fire Department budget and Klahn seconded.** Motion carried for Village of Brooklyn, with Crubaugh abstaining.

Further discussion on what will be involved with the Service Award Program and buyback program. Gruebling stated he would like information on which members are in good standing and would be eligible for the program for both fire and EMS. Dan Dean stated he will get the information to Van Norman to distribute to all municipalities.

Ace asked for an update from Bowers and Dean. Bowers stated they've not had any major issues. Ace stated Oregon Fire District and Brooklyn Fire District have been working together on some training exercises. Dean said they've had a lot of changes and gotten some new equipment in recent years. Ace asked if anyone wanted to meet more than once per year. **Decision was to meet once a year.** Next year will be after the audit, with the possibility of more in the future. Brief discussion on District Board being allowed to move funds within accounts. Ace said it will need to go back to the individual municipalities for approval.

**Klahn, Village of Brooklyn, made a motion to adjourn.** Crubaugh, Village of Brooklyn, seconded. Motion carried by all present. Meeting adjourned at 7:02 p.m.

Linda Kuhlman  
Clerk-Treasurer  
Village of Brooklyn