

MINUTES
BROOKLYN FIRE & EMS DISTRICT BOARD MEETING
2/17/2016

Meeting was called to order at 6:30 pm by President Mark O'Brien. Members present were Kim Gruebling, Pat Hawkey, John Marx, and Jim Lunde. Also present were Tom Bowers, Dan Dean, Sarah Grapentine, Kim Kraabel, Joanne VanNorman, Dave Dorn, Tom Wiedenbeck, Wayne Ace, Sandra Mortenson, Phil Van Kampen, Bill Sills, and Kyle Mortenson.

Motion: Marx/Gruebling to approve minutes of 1/20/16 meeting. Motion carried.

Public comments: Mark O'Brien would like to set up a general meeting with the municipalities. This will be an agenda item at the next meeting to set a date.

Discussions were held regarding an Information Request Procedure. There was a motion: Marx/Lunde to have all request go to the District Secretary/Treasurer to then forward on to the District Board. Motion carried.

The Board discussed what to do with the checking account at Brooklyn Community Bank that was established for the building loan. Motion: Hawkey/Marx to close the account and split the monies equally between EMS & Fire and deposit in their checking accounts. Motion carried.

Discussions were held regarding the refinance of the building loan and other purchases. John Marx is interested in getting more information and will set up a time to have a representative meet with the board.

Chief Bowers reported that the Fire Association will be purchasing a vehicle for basic transportation and donating it to the District. On March 19th the Fire & EMS will be having their annual appreciation dinner with is also funded by the Association.

EMS Director reported that they are hoping to be running at full capacity for daytime help starting March 1st.

Discussions regarding EMS billable charges started. The board is wondering if there is any room to increase the billed rates. These rates have set maximums that will be paid by insurance companies.

Discussions continue on amendments to the BFEPD Agreement. Pat Hawkey will be emailing the proper wording for the Village to the District Secretary/Treasurer to update their recommendations. Motion: Hawkey/Marx to table until the April 20th meeting. Motion carried.

Discussions were held on setting up parameters for an internal audit. Motion: Hawkey/Gruebling for the District Secretary/Treasurer to send out a minimum of 3 RFP's to get quotes for an audit of 2014 and 2015. Motion carried.

Next meeting on Wed. April 20, 2016 at 6:30 pm.

Motion: Gruebling/Marx to adjourn at 8:15 pm. Motion carried.