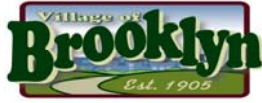


Sign Permit Application

Village of Brooklyn
210 Commercial Street, P.O. Box 189
Brooklyn, WI 53521
608-455-4201/fax 455-1385

clerk@brooklynwi.gov or deputyclerk@brooklynwi.gov

Contact Information	
Name:	Co. Name (if Applicable)
Address:	City/State/Zip
Work Phone	Home or Cell Phone
Email	Fax
Best Way to reach me is: Phone Email	I am the: Owner Tenant Representative
Signature:	Date:
Application Information Ordinance Chapter 115 Signs	
Site/Property Address: _____	
Installation done by: _____	
Approximate cost of sign: _____	
Current Zoning of Site: _____	
Attached a plot plan, dimensioned, showing the location of the building, structure, and lot upon which the proposed sign is to be attached or erected.	
Two drawings of the proposed sign showing the message to be displayed and method of construction, landscaping and attachment to the building or ground.	
A color sketch showing the proposed color combination of the sign with proposed and existing surrounding materials.	
Written consent of owner (or authority to act on behalf of such owner) of building, structure and land on which the sign is to be erected.	
A description of all electrical equipment and attachments if the sign is to be lighted or illuminated.	



Proof of insurance. Any person, firm or corporation engaged in the business of erecting, repairing, maintaining or relocating any sign shall maintain in effect at all times a policy of liability insurance with limits of \$100,00.00 for bodily injury and \$200,000.00 aggregate and \$100,000.00 property damage.

Permit fees required. (Village Ordinances – Appendix C) Permit fees shall be paid to the building inspector for each sign permit issued under this chapter; provided, however, that a fee shall not be charges for putting an existing sign in conformity with this chapter, or for a copy change when no change in business name is involved.

Office Use Only

Date Received: _____ By: _____ Parcel#: _____

Referred to Building Inspector: _____ Fee: _____ Check# _____

Approvals

Your request has been: Approved Not Approved
 Approved with these Conditions:

Permit approved by: _____ Date: _____ Permit #: _____